



## Monte Vista Crane Festival Vendor Application March 9-11, 2018



Dear Vendors:

The Monte Vista Chamber of Commerce and the Monte Vista Crane Festival Committee invite you to participate in the three-day Nature Arts and Craft Fair at the 35<sup>th</sup> Annual Monte Vista Crane Festival in Monte Vista, Colorado.

WHEN: March 9, 10 & 11, 2018

WHERE: Ski Hi Park (indoors) 2335 Sherman Ave, Monte Vista, CO 81144

**EARLY BIRD SET UP:** You may set up Thursday, March 9<sup>th</sup> from 1pm to 4pm and, although doors will be locked at night, there will not be any additional security provided for that evening.

TIME: Friday, March 9 <sup>th</sup>	SET UP: 6 am-10 am
	FAIR OPENS: 10 am-4 pm
Saturday, March 10 <sup>th</sup>	FAIR OPENS: 8 pm-4 pm
Sunday, March 11 <sup>th</sup>	FAIR OPENS: 9 am-2 pm
	BREAK DOWN: 2 pm-4 pm

**FEE:** **\$90.00 for a 10X10 booth on the aisle or \$100.00 for a corner.** Please note, corner booths are on a first come - first serve basis! Once all corner booths are filled you will be placed in an aisle booth and issued a \$10 refund. If you cancel after reserving a booth, you will receive a refund only if the space can be rented to another vendor.

All vendors are responsible for your own tables and chairs. Booths with electricity are limited and are available on a first come - first serve basis as well.

Non-profit organizations receive discounted booth fees; please provide a copy of your non-profit certificate.

**DEADLINE: The deadline to register for a booth is February 9<sup>th</sup>, 2018.**

**FOOD:** There are a limited number of outdoor spaces for food vendors, but you must be self-contained.

**RV PARKING:** There is some space available for RV parking, but there are no hook ups. Please make a note on your application for parking.

Each vendor must complete the release of liability and return it to the Monte Vista Chamber of Commerce.

Each vendor is responsible for self-reporting their sales tax. The City of Monte Vista has a vendor fee of \$5 for all vendors. Please fill out the document on the last page and return to the City of Monte Vista.



Monte Vista Crane Festival Vendor Application  
March 9-11, 2018



**Vendor Booth Application**

Ski Hi Park Building, 2335 Sherman Ave, Monte Vista, CO March 9-11, 2018

Business Name: \_\_\_\_\_

Products to be Sold: \_\_\_\_\_

Business/Organization Name: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Type of Organization:  Business  Non-Profit  Government Agency

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Number of Aisle Booths: \_\_\_\_\_ @ \$90 each

Number of Corner Booths: \_\_\_\_\_ @ \$100 each

Non-Profit Booths: \_\_\_\_\_ @ \$45 each

Gov. Agency \_\_\_\_\_ (Free. Please contact us by email or phone regarding your needs for display space.)

Return This Form With Your Payment.

Make Checks Payable To:

**Monte Vista Chamber of Commerce**  
947 1<sup>st</sup> Ave  
Monte Vista, CO 81144

Number of Booths: \_\_\_\_\_

Amount Enclosed: \$ \_\_\_\_\_

## Release and Waiver of Liability and Assumption of Risk Agreement

(Return this Signed Form with Your Booth Application)

Monte Vista Chamber of Commerce  
947 1<sup>st</sup> Avenue  
Monte Vista, CO 81144

FOR GOOD AND VALUABLE CONSIDERATION, including permission to participate in the Monte Vista Crane Festival Nature Art & Craft Fair and related activities, I, for myself, my successor, heirs, assigns, executors, and administrators;

1. Agree that prior to participation I will inspect the facilities, equipment, and areas to be used, and if I believe any of them to be unsafe, I will immediately advise persons supervising the event, activity, facilities, or areas.
2. Acknowledge that I fully understand that my participation may involve risk or serious injury or death, including economic losses which may result not only from my own actions, inactions, or negligence, but also from the actions, inactions, or negligence of others, the condition of the facilities, equipment, or areas where the event or activity is being conducted, the rules of conduct, or this type of event or activity;
3. Assume any and all risks of personal injuries to myself, including medical or hospital bills, permanent or partial disability, death, and damage to my property, caused by or arising from my participation in the event or activity;
4. Covenant not to sue or present any claim for personal injury, property damage, or wrongful death against the Monte Vista Chamber of Commerce or the City of Monte Vista, their officers, employees, or agents, and agents attributable to my participation in the event or activity;
5. Release, waive, discharge and relinquish the Monte Vista Chamber of Commerce and the City of Monte Vista, their officers, employees, and agents from any liability, loss, damage, claim, demand, or cause of action against them arising from or attributable to my participation in the event or activity, whether same shall arise by their negligence or otherwise;
6. Agree that photographs, pictures, slides, movies, or videos of me may be taken in connection with my participation in this event or activity without compensation from the Monte Vista Chamber of Commerce or the City of Monte Vista, and consent to the use of any media containing my image or activities for any legal purpose.
7. Warrant that I am in good health and have no physical condition that would prevent me from participating in this event or activity;

Once executed, this document relieves the Monte Vista Chamber of Commerce and the City of Monte Vista and other agents of this event and activity from liability for the personal injury, wrongful death, and property damage caused by negligence. I have read this document and I understand that I have given up substantial rights by signing it, and have signed voluntarily.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

Name of Business/Organization Represented: \_\_\_\_\_



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# CITY OF MONTE VISTA

www.cityofmontevista.com  
95 West 1<sup>st</sup> Avenue  
Monte Vista, CO 81144  
(719) 852-6171

## 2017 VENDOR REGISTRATION FORM FOR EVENTS

Fee:  \$5.00 Per year. Please attach a check made payable to the City of Monte Vista

Name of Event \_\_\_\_\_

Location of Event \_\_\_\_\_

Vendor Name (DBA): \_\_\_\_\_

DBA Mailing Address: \_\_\_\_\_

DBA Business Telephone No.: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Owner Telephone No.: \_\_\_\_\_ Owner Email: \_\_\_\_\_

Goods to be Sold: \_\_\_\_\_

**Vendor must comply with all relevant State and Federal laws.**

Food Vendors – A copy of the food service license, issued by the State of Colorado, must accompany the vendor registration form for those serving food.

State of Colorado Sales Tax license Number: \_\_\_\_\_ (if required under State law).  
Please attach a copy of the license. It is the responsibility of Vendor to remit all required sales tax through the State of Colorado reporting system.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

**FOR CITY OF MONTE VISTA STAFF USE:**

Issued by: \_\_\_\_\_

Vendor Number: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Expiration Date \_\_\_\_\_

**Non-Transferable**